

**FUTURE GENERATION TRUST BOARD
MINUTES OF THE FULL TRUST BOARD MEETING ESTATES MANAGEMENT
HELD ON THURSDAY 18th MAY 2023 at 5.30pm
VENUE: FUTURE GENERATION TRUST CENTRAL OFFICE**

PRESENT: Fliss Dale (FD) - Chair Paul Woodhead (PW) - Vice Chair
Stuart Ayres (SA) - CEO/Accounting Officer Jan Macey (JM)
Chris Steel (CS) Hilary Southern (HS)
Lee Bowen (LB) Peter Farrow (PF)

TOGETHER WITH: Tina Clark (TC) – Head of Operations and Facilities
Julie Burns (JB) – CFO, Head of Finance and HR
Emma Joyce (EJ) – Trust Clerk

APOLOGIES: Mark Whitehouse (MW)
Natalie Boys (NB)
Charlotte Martin (CM)

17.23 CHAIRS OPENING REMARKS

The Chair welcomed all Trustees to the meeting.

18.23 APOLOGIES

Apologies had been received and were accepted from MW, CM & NB.

19.23 DECLARATIONS OF INTEREST/ CONFIDENTIALITY

The Chair reminded Trustees of the need to inform the Chair or Clerk if there were any items on the agenda which could be deemed as a conflict of interest.

There were no declarations of interest.

The Chair reminded Trustees of the need to maintain confidentiality. All attendees were reminded that all discussions that take place during the meeting remain confidential to that meeting.

20.23 PREVIOUS MINUTES - FULL TRUST BOARD - THURSDAY 30th MARCH 2023

The minutes of the previous Full Trust Board meeting, held on 30th March 2023, having been circulated, were taken as **read** and **approved**.

21.23 ESTATES STRATEGY & ASSET MANAGEMENT PLAN 2023 - 2028

Trustees had been provided with a report titled “Estates Strategy & Asset Management Update” written by Tina Clark (TC), Head of Operations & Facilities along with the meeting documentation via OnBoard.

TC took Trustees through the highlights of the report. Trustees were requested to note that:

- There are no issues to report relating to statutory property compliance and health & safety.
- The introduction of termly Internal Audits has added an additional level of defence in ensuring that each academy is effectively managing premises compliance and health & safety.
- The outcomes of the CIF bids for this year are due to be announced later this month.

TC also included within the report an update on capital projects since the last Full Trust Board meeting.

JM asked if there are any grants available for solar power?

TC confirmed that grants are no longer available unless it is part of a whole building energy management solution since the business case for solar has been proven. TC stated that her view is that the best option would be to look at funding streams for the kit.

Trustees were asked by TC to consider/ approve the following:

- a) Estates Strategy & Asset Management Plan for 2023-2028 – A copy had been shared along with the meeting documentation. Trustees were invited to ask questions on the content or alternatively if they had no further questions, to approve the draft. No further questions were asked.
The draft **Estates Strategy & Asset Management Plan for 2023-2028** was **approved** by Trustees.
- b) Develop detailed proposals for replacement boilers and associated plant at both [REDACTED] Primary Academy & [REDACTED] Primary Academy – It was agreed by all Trustees, that TC will develop a paper for discussion at the September 2023 Full Board meeting.
- c) Feasibility work is undertaken to explore the potential to utilise solar energy across the estate – It was agreed that TC should continue to research the opportunities for introducing solar energy to the FGT estate.

TC
SEPT 23

TC
MAR 24

CS asked if there is scope to look at Energy Battery Pack storage onsite along with solar power?

TC stated that in her view the Trust would need to look into the suitability and undertake a cost benefit analysis.

- d) The appointment of [REDACTED] to act as the energy consultant for the Trust until 30/09/24.

The Chair asked if there were any other providers who are able to offer the same service as [REDACTED] ?

TC provided Trustees with further information on how [REDACTED] had been recommended to FGT. TC stated that they are the Confederation of School Trusts platinum provider/partner.

Trustees were reminded by the Chair that FGT is a member of the Confederation of School Trusts.

HS stated that she would support the proposal following the recommendation by TC.

The Chair stated that the DfE do not always provide the most 'beneficial' partner options and therefore she would also support FGT going forward with [REDACTED]

JB stated that the DfE are now also recommending [REDACTED] to schools.

Trustees **agreed to accept** the proposal for [REDACTED] to act as Energy Consultants.

TC
JUNE 23

TC stated that she will inform Trustees of the CIF bid outcomes once available.

No further questions were asked by Trustees.
Trustees **agreed** to **accept** the Estates Strategy & Asset Management Plan 2023-2028 update.

22.23 FGT POLICIES UPDATE

Trustees were requested to approve the following policy documents.

- Health, Safety & Wellbeing Policy (v7)
- Lettings Policy (v2)

'Tracked changes' versions had been shared with Trustees along with the meeting documentation on OnBoard.

The Chair asked TC what the scale of lettings was in the Trust at present?

TC and JB confirmed this is very minimal and mainly includes hall hire during school holiday periods.

PF asked TC to confirm his understanding that lettings are not a considerable income stream for the Trust.

This was confirmed by TC to be correct.

There were no further questions, Trustees agreed to **approve** the Health, Safety & Wellbeing Policy (v7) & Lettings Policy (v2).

The Clerk informed Trustees that the Finance & Resources Committee had approved the Employer Pensions Discretions Policy Statement v3 and the committee were recommending that the Full Board ratify and adopt the policy.
It was **agreed** by all Trustees to **adopt** this policy version.

TC/ Clerk will now arrange for the policies to be distributed where required.

TC/CLERK
25.05

23.23 ANY OTHER BUSINESS

Community Link Trustee

PW informed Trustees that he has a number of days planned in June and July to work on his role as Community Link Trustee and an update will be provided at the July meeting.

PW
13.07

EV Chargers

JM asked what the plans are for the Trust in relation to EV chargers onsite?

TC confirmed that further detail on this area is included within the Estates Strategy & Asset Management Plan and discussions will continue.

Health & Safety Link Governor Gentleshaw

JM reported that her meeting with TC to discuss Health & Safety at Gentleshaw Primary Academy had been well received, and also stated that the information provided was very thorough and useful.

St John's Primary Academy alternative entrance

TC agreed to contact Staffordshire Highways department to see if there was any further update on the relocation of the school crossing and associated improvement works.

TC
26.05

24.23 NEXT MEETINGS

Finance & Resources Committee – Thursday 22nd June @ 5.30pm FGT Central Office

Curriculum Committee - Thursday 6th July 1.30pm ECT Celebration & Meeting @ Hilton Hall

Full Board – Thursday 13th July 5.30pm FGT Central Office

The meeting ended at 17.58pm

Signed:

Date: